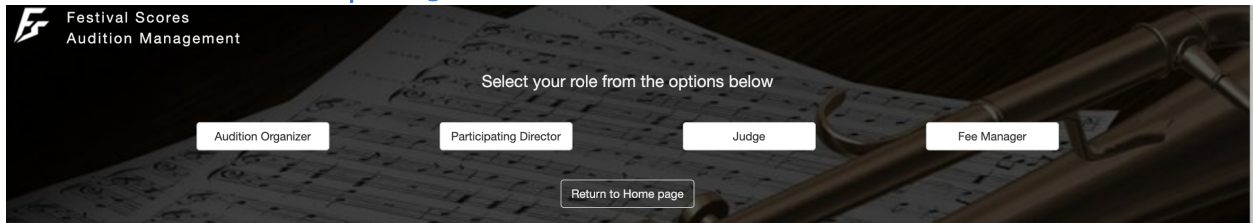


UGA JanFest Student Nomination and Video Submission Instructions

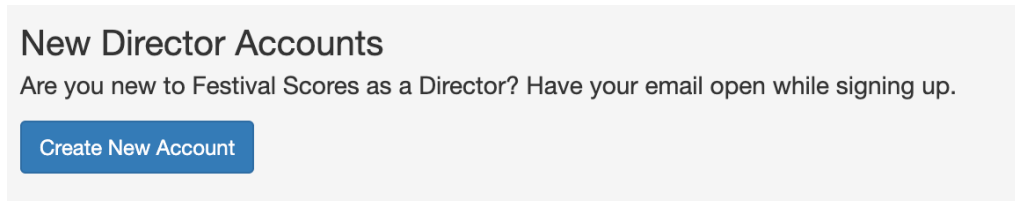
- Go to www.festivalscores.com
- Click on [Enter Site](#) button



- Then click on the [Participating Director](#) button on the banner



- If you 1) have used Festival Scores in the past and 2) remember/saved your password, then you can log in.
- EVERYONE ELSE should click [Create New Account](#) button



- Click [Create New Director Account](#) button OR [Reset Password](#) if you have previously created an account but forgot the password



NOTE – DO NOT USE FORWARD OR BACKWARD BUTTONS IN YOUR BROWSER WHEN USING THIS SYSTEM

- Enter school email address and look for automated email with activation link; enter info (first name, last name, password)

- Go to www.festivalscores.com and log in using newly-created username and password
- The screen below will appear and become a home base for your account

The screenshot shows the Festival Scores website dashboard. At the top is a navigation bar with links: DIR, Home, Schools, Students, Audition Events, Entries, Fees, FAQ, Helpful Tips, Account, and Logout. The main content area is divided into several sections:

- Account Profile:** A message stating "Directors, please keep your Account Profile updated at all times." with an "Update Profile" button. Below it, a note says "Enter your primary and secondary 'expertise' areas. This will assist the chair with selecting judges. We recommend activating event tags in your account as soon as the chair has shared them so they can plan judging assignments as early as possible."
- Getting Started...:** Instructions on how to participate in online auditions, including steps like keeping the account profile updated, setting up schools, adding student profiles, and activating events.
- NEW for 2023-24 Student Uploading:** A list of new features and instructions for uploading student auditions, such as providing access, unique URLs and PINs, and uploading screens for directors and students.
- Media Files:** Information about supporting audio and video auditions using mp3 files and embedded YouTube videos, with links to online audio converters.
- Dashboard:** A table showing counts for Schools (0), Students (0), Audition Events (0), and Audition Entries (0).
- Do not use the Back button or Refresh the browser while using this site.** A warning message.
- Deadlines:** A note stating that deadlines are based on the USA Central Time Zone and that each upload and judging deadline is midnight (CT) on the dates assigned by the organizer.

- Click [Update Profile](#) button at the top left
- Fill out the Account Profile page and PLEASE INCLUDE
 - All Green Fields
 - Mobile Phone
 - SAVE CHANGES
- Click [Schools](#) dropdown and click [Schools](#) or [Add School](#)

The screenshot shows the "Schools" dropdown menu. The menu is open, displaying two options: "Schools" and "Add School". The "Schools" option is highlighted.

- Double check ALL information for your existing school or enter all information for your school

- SAVE CHANGES
- Discuss the opportunity with your students and decide who you would like to nominate to submit an audition to participate. Please make sure they are aware of all the implications with acceptance (cost, travel, etc).
- Cost of JanFest is \$99 per student
- Once you have the chosen the student(s) you would like to nominate...
- Click [Students](#) dropdown and [Students](#) (to see who is in the system from last year – **ADD THE MISSING INFORMATION**) OR [Add Student](#) and enter the information in **THESE REQUIRED FIELDS:**
 - First Name
 - Last Name
 - Graduation Year (Grade Level)

First Name	Last Name	Graduation Year (Grade Level)
John	Doe	Class of 2032 - Grade 6

- Instrument preference – please type the instrument(s) your student plays (bottom left corner) – THIS IS REQUIRED

Instrument Preference if auditioning on more than one instrument

Leave blank if not applicable

- Student Music Bio – provide your nomination ranking for the student. For example, if you are submitting 9 students for nomination consideration, and John Doe is the student you would like to be considered first, you would type “Rank 1”. Include any other applicable information (prior JanFest attendee? Honor Band? All-State?) **AS IN PAST YEARS, YOU MAY NOT SUBMIT PERCUSSION OR SAXOPHONE PLAYERS AS YOUR FIRST OR SECOND RANK.**

Student Music Bio Honor groups participation, solo ratings, etc.

Rank 1, Honor Band, All-State

- Now it is time to [Activate New Event](#)


[DIR](#)
[Home](#)
[Schools ▾](#)
[Students ▾](#)
[Audition Events ▾](#)
[Entries](#)

Welcome to Festival Scores!

Directors, please keep your **Account Profile** updated at all times.

Be sure to enter your primary and secondary "expertise" areas. This chair with selecting judges.

[Audition Events](#)
[Activate New Event](#)

NOTICE TO DIRECTORS - Do not use the **Back** button or **Refresh** the browser while

Dashboard

	
Schools	Students
1	1

- There is 1 event to activate:
 - 2026 JanFest: enter **CGV36JD** and click [Verify Tag](#)

Activate New Event

IMPORTANT NOTICE FOR JUDGES
Those who are only serving as judges do not need to activate the audition event. Perform this step only if you are a director who will be submitting student auditions.

To activate an audition event in your account, enter the **Event Tag** using the selectors below and then click on the Verify Tag button. The Event Tag is available from the event organizer.

Select one character per pulldown.

C ▾

G ▾

V ▾

3 ▾

6 ▾

J ▾

D ▾

Verify Tag

- You will be asked to acknowledge a statement. Click *I acknowledge this statement* then you will be able to click *Activate Event*



[DIR](#)
[Home](#)
[Schools ▾](#)
[Students ▾](#)
[Audition Events ▾](#)
[Entries](#)
[Fees](#)
[FAQ](#)
[Helpful Tips](#)

Account ▾ Logout

Activate New Event

IMPORTANT NOTICE FOR JUDGES
 Those who are only serving as judges do not need to activate the audition event. Perform this step only if you are a director who will be submitting student auditions.

Audition Event - 2026 JanFest
 Ensemble - JanFest Bands
 Organizer - University of Georgia
 Uploading begins - Nov. 3, 2025
 Uploading ends - Dec. 1, 2025

Acknowledgment Statement
 University of Georgia requires directors to acknowledge the following statement:

I certify that all audition recordings are solely the work of each student. I understand that if the judge or the University of Georgia detects any form of outside assistance, the audition may be disqualified, and the student will no longer be considered for participation.

Click this button to acknowledge the statement.
[I acknowledge this statement.](#)

Click on the **Activate Event** button to activate this event and proceed with audition entries.

Activate Event

- Important Resource Files (information about event, YouTube video recording and upload instructions, etc.) are available under the activated event. After student selections are made, you will also be able to find festival information for the weekend (schedules, etc.) under resources.



[DIR](#)
[Home](#)
[Schools ▾](#)
[Students ▾](#)
[Audition Events ▾](#)
[Entries](#)
[Fees](#)
[FAQ](#)
[Helpful Tips](#)

Account ▾ Logout

Audition Events

Activate New Event

University of Georgia — JanFest Bands

Chair: Mia Athanas — myriam.athanas25@uga.edu —

CGV36JD — 2026 JanFest
 Event Description: THE 76TH ANNUAL UGA JANUARY HIGH SCHOOL BAND FESTIVAL: THURSDAY, JANUARY 15 - SATURDAY, JANUARY 17, 2026

Uploads
 Nov. 3 - Dec. 1

Upload deadline
 28 days 08h:18m:15s

Judging
 Dec. 3 - Dec. 9

Judging

Some rosters are not linked here. Check with the host organization after judging ends.

Resource files

JanFest 2026 Recording Process Instructions

- Once the event has been activated, then it is time to click [Entries](#) at the top to bring up this screen...

Audition Entries					
- To add an event to your Audition Entry list, go to the Audition Events tab and click on Activate New Event. Activate the Event Tag provided by the organizer. - Your Director Profile, as well as School and Student profiles, must be updated before managing entries. Then click on the Manage Entries button below.					
Tag - Event Name	Grade Levels	Required Student Fields	Actions	Upload Dates	Results
University of Georgia — JanFest Bands					
Chair: Mia Athanas — myriam.athanas25@uga.edu —					
CGV36JD 2026 JanFest	2026 - Gr. 12 2027 - Gr. 11 2028 - Gr. 10 2029 - Gr. 9	Required Students Fields Instrument Preference	Manage Entries	Nov. 3 - Dec. 1	Upload deadline 28 days 08h:13m:46s Roster

- Click the [Manage Entries](#) button to add your students to the correct audition for their instrument; **students can be entered in more than one audition – this makes the most sense for students auditioning to be considered for multiple instruments.**
- Then click the [New Entry](#) button in the appropriate section
- [Select your student](#) from the dropdown menu
 - If you do not see a student's name in the drop down, it means that they may need to be added as a student first or that required info is missing**
- [Select your school](#) from the dropdown menu and if your student has participated in JanFest before, select [how many years attended](#).

Create New Entry

Flute

The following grade levels may be entered for this event:
 2026 - Gr. 12
 2027 - Gr. 11
 2028 - Gr. 10
 2029 - Gr. 9

The following fields must be complete in each student profile:
 Inst Pref

JanFest Bands
 University of Georgia

2026 JanFest
 Entry timeline - Nov. 3, 2025 thru Dec. 1, 2025

Create new Audition Entry for

Flute

Select Student
 Required fields must be complete in Student profiles
 Mia Athanas

Select School
 University of Georgia

of previous selections to JanFest Bands
 1

Next

Cancel

- Click [Next](#)

- You can click **Manage Entries** again to see the list of students under the appropriate instrument awaiting the YouTube video link upload.

CGV36JD - JanFest Bands
University of Georgia
2026 JanFest
Entries: Nov. 3 - Dec. 1

To ADD AN AUDITION

- Click **New Entry** in appropriate category
- Select student & school
- Manage entry
- Upload media files

To CANCEL AN AUDITION

- Manage entry
- Delete media files

Uploaded media files will be locked (cannot be removed) after the upload deadline. If all required media files are uploaded, that entry is then deemed **complete** and ready for judging.

Any entry showing an alert will be deemed as **incomplete** (cancelled) when the deadline lapses and thus will not be judged. Invoice totals do not include incomplete entries.

Instrument	Action	Student	School	Year	Status
Piccolo	New Entry - Piccolo				UGA JanFest Winds Video Submission
Flute	New Entry - Flute				UGA JanFest Winds Video Submission
	Manage	Mia	Athanas	2027	University of Georgia
Oboe	New Entry - Oboe				UGA JanFest Winds Video Submission
Bassoon	New Entry - Bassoon				UGA JanFest Winds Video Submission
B-flat Clarinet	New Entry - B-flat Clarinet				UGA JanFest Winds Video Submission
Bass Clarinet	New Entry - Bass Clarinet				UGA JanFest Winds Video Submission
Contra Clarinet	New Entry - Contra Clarinet				UGA JanFest Winds Video Submission
Alto Saxophone	New Entry - Alto Saxophone				UGA JanFest Winds Video Submission
Tenor Saxophone	New Entry - Tenor Saxophone				UGA JanFest Winds Video Submission
Baritone Saxophone	New Entry - Baritone Saxophone				UGA JanFest Winds Video Submission
Trumpet	New Entry - Trumpet				UGA JanFest Winds Video Submission

- Once a student has prepared their audition, recorded, and created an **unlisted YouTube link** (SEE JanFest 2026 Video Recording Instructions) there are 2 options for uploading the YouTube link:
 - DIRECTOR UPLOAD:** once you have the **unlisted YouTube link** for a student's video audition, you can simply upload it by clicking the **Manage** button next to the student's name.

Update Audition - CGV36JD

JanFest Bands
University of Georgia

2026 JanFest
Nov. 3, 2025 thru Dec. 1, 2025

[Return to Entry List](#)

Mia Athanas
Flute
University of Georgia

Student Uploading - optional

- Provide this [Audition Access](#) to Mia.
- Access for this entry is: ☒ **Open**

Media Files

- All required media must be entered for an audition to be considered complete.
- Incomplete entries will not be judged.
- Judges are unable to view original audio file names.
- For events using video:
 - Use a non-identifiable YouTube account to maintain anonymity.
 - Do not include students' names in video titles unless directed.
 - Videos must be **Public** or **Unlisted**, with **Embedding Allowed**.

#	Type	Name	Controls	File Names	Media Playback
1	Video	UGA JanFest Winds Video Submission	Update Video ID		Media file for UGA JanFest Winds Video Submission has not been entered

- Click the **Upload Audio File** button
- The file must be an unlisted YouTube link (SEE INSTRUCTIONS)**

STUDENT UPLOAD:

Student Uploading - optional

- Provide this [Audition Access](#) to Mia.
- Access for this entry is:

☒ **Open**

- After clicking the [Manage](#) button, you can provide access to your student by clicking [Audition Access](#) under **Student Uploading**
- A personalized form is created for your student and it can be printed and given to them; the form contains a link and a pin



Festival Scores
Student Audition Upload

JanFest Bands
2026 JanFest

Mia Athanas
Flute

University of Georgia

November 3, 2025 thru December 1, 2025

Students may upload only while auditions are open

Access will close at 11:59:59 PM (CT) on the ending date.

Access URL

<https://system.festivalscores.com/students/?tag=CGV36JD&entry=b4448055>



PIN

935945

- Once the unlisted YouTube link is uploaded (by director or student)...the entry is "submitted" and complete. HOWEVER, if you would like to nominate a student but do not wish to have them complete an audition video, enter this dummy YouTube link <https://youtu.be/hwiBg9CFLo8> as their video audition. >>>> If your student submits this dummy link in place of an audition video, if selected for JanFest, they will be randomly placed in a clinic band. **ALL STUDENTS ARE HIGHLY ENCOURAGED TO SUBMIT AN AUDITION VIDEO.**

- Deleting an audio file will be regarded as a cancellation if the entry remains empty at the moment of the deadline. Only "complete" entries move on to nomination consideration.
- Student selections will be announced on or around December 15th.